

# PAN FIRED CATERING AT MOUNT VERNON EVENT CENTER

## MEMORIAL / CELEBRATION OF LIFE

Mount Vernon Event Center is a private and attractive venue to hold your event. Our convenient location in Golden, Colorado is just fifteen minutes from downtown Denver and is convenient to the entire Denver metro area. The interior is well-decorated, from the stone wall by the entry inset with two 200-gallon saltwater fish tanks to the vaulted ceiling and large cathedral-style window offering a striking mountain view. The exterior is also attractive. A fireside gazebo makes a powerful central focal point for an event, for presentations and ceremonies that can be seen and heard by all. Other focal points of waterfalls and a water fountain, and planters surrounding practically the entire grounds, welcome people to gather in small social groups throughout the event. Other conveniences include plenty of on-site parking and a state-of-the-art AV system with wireless microphones for presentations and speeches.

### Facility Rental:

Option 1 \$150 /hour (with in-house catering)  
Option 2 \$200 /hour (no food or beverages)

Option 3 \$200 /hour (self-catering) + Linen use fee + \$250 fee\*  
 \*\$250 fee for up to 100 guests, for self catering  
 Please inquire if expecting over 100 guests, for self-catering

*Staffing is required, \$120 per staff*

*With Food or Beverages: Monday-Friday, two staff per every 100 guests; Saturday/Sunday three staff per every 100 guests*

*No Food or Beverages: Monday-Friday, one staff per every 100 guests; Saturday/Sunday two staff per every 100 guests*

### Facility Amenities:

- Free parking
- Beautiful mountain views and gardens
- Tables with linens, chairs
- Data projector (\$85)
- Large audio visual screen
- Complimentary Wi-Fi
- Podium
- Easels
- Wireless Microphones
- Piano (\$85)

### Light Refreshments with Beverages

*\$8.00 per Person*

*Includes all Disposableware*

- Brownie and Cookie Platter
- Cheese and Cracker Platter
- Iced Tea
- Coffee / Decaf

### Deli Menu and Choice of Beverages

*\$10.00 per Person + Beverages*

*Includes all Disposableware — Includes Chef's Choice Dessert*

#### Choose 1 Entree

- Beef Deli Sandwiches
- Turkey Deli Sandwiches
- Ham Deli Sandwiches
- Chicken Salad Sandwiches
- Tuna Salad Sandwiches
- All Chicken Platter (chicken tenders, buffalo wings)

#### Choose 2 Sides

- Veggie Platter with Dips
- Deviled Eggs
- Potato Salad
- Cole Slaw
- 7-Layer Mexican Dip with Chips and Salsa
- Assortment of Chips
- Fresh Fruit Platter
- Mixed Greens Salad
- Cheese and Fruit Platter

### Choice of Beverages:

\$2.00 per person: Iced Tea, Coffee / Decaf

\$3.00 per person: Iced Tea, Coffee / Decaf, Assorted Sodas

### Bar Service

Mount Vernon Event Center offers full bar service — please add 1 bartender @ \$150 for every 100 guests

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## MEMORIAL / CELEBRATION OF LIFE

### Light Buffet Menu and Choice of Beverages

\$13.75 per Person + Beverages

Includes all Disposableware

Includes fresh bread and butter, field of greens salad with dressings, choice of side, Chef's choice dessert platter

### Entrees (choose 1)

#### Now That's Italian!

- Homemade Lasagna
- Chicken Piccata
- Florentine Chicken
- Meatball and Penne Pasta
- Your Pasta Your Way!  
(build your own)
- Stuffed Shells and Sausage

#### South-of-the-Border\*

- Taco and Burrito Bar
- Fajita Bar
- Pork Carnitas
- Pan Fired Taco Burritos

\*South-of-the-Border buffets include  
tacos / tortillas in place of bread

#### Pan Fired Americana Style

- Encrusted Medallions of Beef
- Pan Fired Roasted Chicken
- Roasted Pork Tenderloin
- Lemon Chicken
- Crispy Fried Chicken
- Classic Meatloaf
- Salisbury Steak
- Chicken Pot Pie
- Pork Chops
- Beef Stroganoff
- Honey Mustard Glazed Ham
- Beef Stew

#### East Meets West

- Teriyaki Chicken or Beef
- Orange Chicken
- Beef and Broccoli
- Polynesian Chicken
- Thai Chicken

### Sides (choose 1)

- Roasted vegetables
- Herb roasted baby potatoes
- Long grain and wild rice
- Fresh sautéed green beans
- Seasonal vegetables
- Cheddar chive mashed potatoes
- Garlic mashed potatoes
- Buttered or creamed corn
- Buttered or creamed peas
- Broccoli cheese and rice
- Mexican rice
- Cilantro long grain rice
- House-made refried beans
- Seasoned black beans

### Choice of Beverages:

\$2.00 per person: Iced Tea, Coffee / Decaf

\$3.00 per person: Iced Tea, Coffee / Decaf, Assorted Sodas

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### Bar Service

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### Order Form

Event Date: \_\_\_\_\_ Event Honoring: \_\_\_\_\_  
 Client Name: \_\_\_\_\_  
 Client Address: \_\_\_\_\_  
 Client Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Family Arrival Time: \_\_\_\_\_ Family Departure Time: \_\_\_\_\_  
 Guest Arrival Time: \_\_\_\_\_ Guest Departure Time: \_\_\_\_\_  
 Number of Guests: \_\_\_\_\_  
 Funeral Director / Funeral Home: \_\_\_\_\_  
 Funeral Director Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Menu Selection (please circle choices here and on menu)

#### Light Refreshments with Beverages

\$8.00 per person

#### Deli Menu

\$10.00 per person

#### Light Buffet Menu

\$13.75 per person

#### Choice of Beverages

\$2.00 per person: Iced Tea, Coffee / Decaf

\$3.00 per person Iced Tea, Coffee / Decaf, Assorted Sodas

Facility Rental: \_\_\_\_\_ hours x \_\_\_\_\_ = \_\_\_\_\_  
 Linen Use Fee: \_\_\_\_\_ = \_\_\_\_\_  
 Self-Catering Fee \_\_\_\_\_ = \_\_\_\_\_  
 Menu Selections: \_\_\_\_\_ guests x \_\_\_\_\_ = \_\_\_\_\_  
 Beverages: \_\_\_\_\_ guests x \_\_\_\_\_ = \_\_\_\_\_  
 1 bartender @ \$150 per every 100 guests: \_\_\_\_\_ x \$150.00 = \_\_\_\_\_  
 \_\_\_\_\_ event staff @ \$120 per every 100 guests: \_\_\_\_\_ x \$120.00 = \_\_\_\_\_  
 Rental Items / Other: \_\_\_\_\_  
 Administration Fee (20% overall) \_\_\_\_\_  
 Delivery (if not at Mount Vernon Event Center) \_\_\_\_\_  
 Sub-total: \_\_\_\_\_  
 Tax (4.5% on menu selections and beverages only): \_\_\_\_\_  
 Total: \_\_\_\_\_

\_\_\_\_\_  
 Client Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Funeral Director Signature

\_\_\_\_\_  
 Date